**13 Nov 2023 - Meeting Minutes**

*Next meeting: Thursday 4 January 2024*

**(1) Review and Approval of October meeting notes - Alisa**

N/A

**(2) Updates on Narrative and Financial Reporting Submissions – Assessment Teams**

Ongoing - Nico and Leonie to see with Philippe and Dennis for reimbursement following the financial reporting => For all, financial report to be done before the end of November to let Philippe and Olina have enough time to review

Catherine and Sonia, to send Georgian report and financial reporting on Xero
Still some grant money to be given for Ukrainian grantees.

**(3) Financial Position and Banking – Olina and Philippe**

Philippe is working on the number since the beginning of the French activity and try to reconciliate the numbers between Xero and the bank account.
There were 2 bank accounts, one has been closed => Philippe is looking if there is any transfer to the newly closed account

**(4) Findings from Board Survey of fundraising strategies and approaches  – Alisa**

[**Link to Alisa Video**](https://www.linkedin.com/posts/lynellyn-d-long-ph-d-b478627_by-giving-to-hera-france-association-and-activity-7135090154242764804-E4oS?utm_source=share&utm_medium=member_desktop)

**(5) GivingTuesday and End-of-Year Campaign Plans – All**

All members to be involved

Lynel and Alisa plan to give a second presentation to Channel capital in December with updated [slide deck](https://docs.google.com/presentation/d/1iporEipfRiQUyUYv4fcItqNXnR3Uay1v/edit?usp=drive_link&ouid=113336196406860144050&rtpof=true&sd=true)

**(6) Final Review and Vote on Statutes for Submission to the Association website**

[HERA France Statutes Revised in 2023 - English Version.pdf](https://drive.google.com/file/d/1uhWW7OerY0iOfUeyRPOMJXLVtiWzcf5g/view)

[HERA France Association Statuts en francais.pdf](https://drive.google.com/file/d/1J18mYSj5QESxG97LsaNCUE1h-fEAac9F/view)

Proposal for changing the Association Objects and Headquarters.

After review and discussion of the changes proposed at the AGM in April 2023 in Berlin, all present members voted yes.
Statutes - French and English version- validated, to be submitted to the French Prefecture

Discussion on nominative role, to be updated or signed when newcomers

**(7) Vice President nominations**

No decision during the meeting
Nomination to be send to Lynel, auto-nomination possible, before the next AGM

**(8) Next Meeting Date and Any other Business?**

Next Meeting Date : Thursday 4 January 2024
No other Business